



Springfield School District RE-4

389 Tipton • Springfield, Colorado 81073
 Phone: (719) 523-6654 • FAX: (719) 523-4192

www.spre4.org

We are an Equal Opportunity Employer

Application for Classified Employment

(Please TYPE or PRINT in **black** ink)

Area of Interest: Please number any position(s) you are interested in by order of interest (1=1 st Choice, 2=2 nd Choice, etc.)			
	*Paraprofessional (Teacher's Aide)		Bus Driver
	*Sub Paraprofessional (Teacher's Aide)		Sub Bus Driver
	Cook		Summer
	Sub Cook		Other (specify):
	Secretary		
	Sub Secretary		

Personal Information:			
First Name:	Middle Initial:	Last Name:	
Present Mailing/Street Address:	City:	State:	Zip:
How long at this address? _____ Year(s) If less than 2 years, list previous address:	Home Phone:() _____ Work Phone:() _____	Are you 18 years of age or over? ____ Yes ____ No	Are you a U.S. Citizen? ____ Yes ____ No
May we contact you at work? ____ No ____ Yes--Best time to call: _____ a.m. / p.m.		E-Mail address:	

Education: Beginning with high school, please list any formal education			
Name of School:	Location:	Dates Attended:	Degree Obtained or # Credit Hours Earned:
High School:			____ Diploma ____ GED

Personal References: (Non-relatives)			
Name	<u>COMPLETE</u> Mailing Address	Phone (w/area code)	Reference's Position/Title

Experience: List all employment experience; arrange information in sequential order, *beginning with current or most recent employer*. May we contact your **current** employer at this time? Yes No Not Employed

Employer	Complete Mailing Address	Phone	Supervisor	Dates Employed (MM/DD/YYYY)
				From: To:
Position/Job Title:		Job Duties:		

Reason for leaving:

Employer	Complete Mailing Address	Phone	Supervisor	Dates Employed (MM/DD/YYYY)
				From: To:
Position/Job Title:		Job Duties:		

Reason for leaving:

Employer	Complete Mailing Address	Phone	Supervisor	Dates Employed (MM/DD/YYYY)
				From: To:
Position/Job Title:		Job Duties:		

Reason for leaving:

Employer	Complete Mailing Address	Phone	Supervisor	Dates Employed (MM/DD/YYYY)
				From: To:
Position/Job Title:		Job Duties:		

Reason for leaving:

Additional work history may be completed on a separate sheet and attached.

Have you ever been terminated or resigned under threat of discharge from any job? No Yes: If yes, provide details:

Comments, additional qualifications:

Have you ever been convicted of a felony or a misdemeanor (other than minor traffic offenses)? Yes No

If yes, **complete details are required** on a separate sheet stating the date, the charge, the place and the action taken.

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this is not and is not intended to be a contract of employment and that any offer of employment is subject to the determination that I can perform the essential functions of the job, with or without reasonable accommodation. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant:

Date:

Please return application to:
 Springfield School District RE-4
 389 Tipton Street Springfield, Colorado 81073
 FAX: (719) 523-4192 ♦ richard.hargrove@spre4.org