

SPRINGFIELD SCHOOL DISTRICT RE-4

Monday, May 21, 2018

REGULAR BOARD MEETING

6:00 P.M. - BOARDROOM

- I. CALL TO ORDER: The meeting was called to order by Board President, Larry Duncan at 6:16 p.m.
- A. ROLL CALL:
1. MEMBERS PRESENT: Clinton Arbuthnot, Rick Birdsong, Larry Duncan, Tyler Gibson and Kay Maes.
 2. MEMBERS ABSENT: None
 3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Deb Sharpe, Randy McEndree, and Pam Hartley.
 4. GUESTS PRESENT: Chantel Hall, Chambrey Johnson, Darrell Mackey and Samantha Parks.
- II. ADDITIONS TO THE AGENDA: Superintendent Hargrove recommended that three items be added to NEW BUSINESS: Item J – Approve Employee End-of-Year Bonuses; Item K – Discuss and Approve Base Salary Increase, Item L – Discuss and Approve Purchase of New Vehicle for Vo-Ag Department.
- III. APPROVE THE AGENDA: Clinton Arbuthnot made a motion to approve the agenda with the additions of the three items to NEW BUSINESS as recommended by Superintendent Hargrove. Tyler Gibson seconded the motion. Motion passed unanimously.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE April 24, 2018, Regular Meeting: Rick Birdsong made a motion to approve the minutes of the April 24, 2018 regular meeting as presented. Kay Maes seconded the motion. Motion passed unanimously.
- B. FINANCIAL REPORTS: The board members reviewed and discussed the May, 2018 Financial Reports.
- C. CLAIMS PAYABLE – May 21, 2018: Tyler Gibson made a motion to approve the May 21, 2018 claims payable. Kay Maes seconded the motion. Motion passed unanimously.
- V. PUBLIC COMMENT:
- Darrell Mackey addressed the board regarding two matters. He stated his willingness to purchase one or two scoreboards to replace the current scoreboards in the high school gym. He ask if Mr. Hargrove would gather some information, description and prices on the scoreboards and meet with him to complete the ordering details. Secondly, Mr. Mackey stated his support of Coach Hall as the head high school girls' volleyball coach and applauded her and the teams' successful seasons during her coaching career.
- Mrs. Chambrey Johnson expressed her support of Coach Hall and shared her appreciation for Coach Hall's dedication and hard-work as the girls' volleyball coach.
- Mrs. Samantha Parks stated that she was there in support of Coach Hall and, as a parent of past and current team members, she felt that Coach Hall was a good coach and was grateful for her team rules and discipline.
- Mrs. Sharpe shared with the board that the End-of-Year Comprehensive Plan for the preschool has been updated and she distributed copies of the plan to the board to review. She also explained that a Quality Improvement Plan has been created.
- Mrs. Sharpe provided an update on STA projects. The end-of-year Sick Bank requests have been processed; 50% of voting members have submitted their choice for the scholarship so the recipient should be decided soon; and the STA presented over \$400.00 to student winners of the STA writing contest.
- In regards to the Summer Food Service Program being hosted by the Springfield School District, Mrs. Sharpe informed the board that she had received official notice that the local chapter of the Salvation Army has received approval to fully fund the food cost for the SFSP.

IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:

Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive

session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.

- A. CORRESPONDENCE: Mr. Birdsong read two thank you notes to the board. Van and Ginger Walker offered their appreciation for all the wonderful work the board has done to support education in the district and for the many ways the board shows appreciation and offers encouragement to the staff. Mrs. Deb Sharpe wrote that she appreciated the generous end-of-year bonus and her 30 year service award.

VI. OLD BUSINESS:

- A. DISCUSS AND APPROVE TIMELINE FOR APPROVAL OF PRELIMINARY 18-19 BUDGET:

Mr. Hargrove presented the following timeline for approval of the 2018-19 Budget:

Thursday, May 31, meet at 7:00 a.m. to review preliminary budget and approve for publication.

Monday, June 18, at regular board meeting, approve the preliminary budget.

In January, 2019, approve final budget.

- B. REVIEW GRADUATION PROCEDURE FOR SATURDAY, MAY 26: Superintendent Hargrove reminded the board members that they are all invited to the graduation ceremony on May 26. He ask them to arrive at the high school office by 1:45 p.m. A schedule identifying who would be handing out each senior's diploma was distributed to the board for their information.

VII. NEW BUSINESS:

- A. DISCUSS AND ACT ON LETTER OF SUPPORT FOR ECE COUNCIL. Mrs. Sharpe presented a letter written to the Early Childhood Council of the Prowers County Department of Human Services stating the district's support of Prowers DHS as the convening entity for the Prowers and Baca Counties' Early Childhood Council and requesting the Springfield Preschool be included in the "Roots and Wings" ECE Council. Kay Maes made a motion to approve the letter of support for the ECE Council. Rick Birdsong seconded the motion. Motion passed unanimously.

- B. APPROVE 2018- 2019 CSDSIP RENEWAL PROPOSAL: Mr. Hargrove reported that insurance rates have increased significantly for 2018-19, increasing from \$37,281.00 in 2017-18 to \$48,949.00 for 2018-19. This raise is driven primarily by members' property losses and a continued deficit in contributions in comparison to paid out losses. Historically the last time CSDSIP made a significant rate increase was in 2002. Superintendent recommended that the board approve the 2018-19 CSDSIP (Colorado School District Self-Insurance Pool) renewal proposal of \$48,949.00 for the 2018-19 school year. Tyler Gibson made a motion to approve the CSDSIP renewal of \$48,949.00 for 2018-19. Rick Birdsong seconded the motion. Motion passed unanimously.

- C. APPROVE CAFETERIA MEAL PRICES FOR 2018 – 2019: Mr. Hargrove explained the USDA Annual Paid Lunch Equity Requirement which indicated that the weighted price average for school lunches needs to be increased. USDA recommends a \$.10 cap on student paid lunch price increases. This \$.10 cap would increase paid lunch prices from \$2.50 to \$2.60 for K-6 students and from \$3.00 to \$3.10 for 7-12 students. Adult staff would increase from \$3.60 to \$3.70 and adult guest from \$4.60 to \$4.70. Tyler Gibson made a motion to increase all paid lunch prices by \$.10 for the 2018-19 school year. Clinton Arbuthnot seconded the motion. Motion passed unanimously.

- D. DISCUSS AND ACT ON BANKING INSTITUTION FOR DISTRICT FUNDS: Mr. Hargrove discussed the comparison of fees and services in regards to public fund accounts between the three local banking institutions. Peoples Credit Union is not included due to the fact that they are unable to handle public fund accounts as a credit union. After considering the offering from each bank, Mr. Hargrove made the recommendation that the Springfield School District funds be moved to the Community State Bank. Rick Birdsong made a motion to approve Community State Bank as the school district depositor. Kay Maes seconded the motion. Motion passed unanimously.

- E. APPROVE STIPEND FOR JOURNEYS TRAINING: Superintendent Hargrove informed the board that new updates and the hiring of new elementary teachers the past year or two, has made it necessary for several of the elementary teaching staff to take a Journeys training. The training is a one-day training on June 15, 2018. He ask the board to approve a \$100.00 one-day stipend for each teacher attending the training. Clinton Arbuthnot made a motion to approve the \$100.00 day stipend for the Journey training. Kay Maes seconded the motion. Motion passed unanimously.

- F. APPROVE GINGER WALKER FOR EOY COUNSELING DUTIES CONTRACT: Mr. Hargrove explained to the board that in her new position as Guidance Counselor for the 2018-19 school year, Ginger Walker will need to work some extra time this summer to prepare next year's class schedule, learn different areas of Power School and to acquaint herself with other counseling duties. Mr. Hargrove ask approval to pay Mrs. Walker a stipend for an extra two-weeks of work this summer to prepare for her new position. Tyler Gibson made a motion to approve a 2-week stipend for Mrs. Walker. Rick Birdsong seconded the motion. Motion passed unanimously.
- G. APPROVE MARK RICKER FOR COMPUTER MAINTANENCE OVER SUMMER: Mr. Hargrove recommended hiring Mark Ricker to complete needed computer maintenance during the summer break. Kay Maes made a motion to approve hiring Mark Ricker at an hourly fee to do computer cleaning and updating over the summer with the cost to not exceed \$1500.00. Tyler Gibson seconded the motion. Motion passed unanimously.
- H. APPROVE BROOKE HARTLEY FOR ARBITER ATHLETE SET-UP CONTRACT: Mr. Hargrove discussed the new digital submission program that CHSAA is requiring all members to start using for the 2018-19 years. This will require some extra data input prior to fall sports starting. In addition there are some Power School programming and maintenance issues that need taken care of over summer break. Superintendent Hargrove recommended hiring Brooke Hartley at an hourly rate to allow her time to complete these extra duties. Rick Birdsong made a motion to approve an extra duty pay stipend for Brooke Hartley. Clinton Arbuthnot seconded the motion. Motion passed unanimously.
- I. APPROVE SHEILA ADAMS AND THELMA WELLS AS SFP COOKS: Tyler Gibson made a motion to approve the hiring of Sheila Adams and Thelma Wells as cooks for the Summer Food Service Program beginning May 29, 2018 through July 31, 2018. Kay Maes seconded the motion. Motion passed unanimously.
- J. APPROVE EMPLOYEE END-OF-YEAR BONUS: Clinton Arbuthnot made a motion to approve a \$400.00 bonus for full-time employees and \$200.00 for part-time employees. Tyler Gibson seconded the motion. Motion passed unanimously.
- K. DISCUSS AND APPROVE BASE SALARY INCREASE: Mr. Hargrove recommended the following salary increases, to become effective at the beginning of the 2018-19 school year: \$1000.00 per year increase for all certified and 12-month and 11-month classified staff; \$750.00 per year increase for all classified 9-month and 10-month employees; and increases for hourly employees based on minimum wage. Tyler Gibson made a motion to approve salary increases for all certified and classified employees effective at the first of school year as per Superintendent Hargrove's recommendation. Kay Maes seconded the motion. Motion passed unanimously.
- L. DISCUSS AND APPROVE PURCHASE OF VO-AG PICKUP: Randy McEndree explained to the board the grant money available and the process of CTE match for a new vehicle for the FFA program. He can apply for the grant money at the beginning of the next fiscal year, July 1, 2018 and reimbursement would be received in November, 2019. The grant would reimburse 82% of ½ of the cost of the vehicle . He has received two preliminary bids: one for \$32,250.00 + \$600.00 price increase for a Chevy pickup; the other for \$34,486.00 for a Ford pickup. However the Ford bid was for a 1-ton pickup instead of a ¾ ton so this bid will have to be adjusted. Mr. McEndree recommended purchasing a Chevy pickup based on better resale value. Rick Birdsong made a motion to approve the purchase of a Vo-Ag pickup with the cost not to exceed \$34,000.00. Clinton Arbuthnot seconded the motion. Motion passed unanimously.
- VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (f): The board entered into executive session at 7:14 p.m. Superintendent Hargrove and Mr. Lasley were invited to stay. The board returned to regular session at 7:52 p.m.
- A. PERSONNEL:
1. COACHES
- IX. ACT ON EXECUTIVE SESSION: Mr. Hargrove recommended the hiring of Chantel Hall as the head high school girls' volleyball coach. Rick Birdsong made a motion to hire Chantel Hall as the head high school girls' volleyball Coach. Tyler Gibson seconded the motion. Motion passed unanimously.
- X. REPORTS
- A. JUNIOR/SENIOR HIGH PRINCIPAL –KYLE LASLEY: Mr. Lasley distributed his May Board Report to the board members and reviewed the items listed.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT –RICHARD HARGROVE: Mr. Hargrove discussed the items on his BOE Update included in the board meeting packet that had not already been addressed in the meeting. He explained some of the costly changes being made to PERA contributions for both employers and employees.

XI. OTHER ITEMS TO DISCUSS: None

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – June 18, 2018

XIII. COMMENTS FROM THE BOARD: Mr. Birdsong shared a positive community observation in regards to students in Mrs. Self’s classes planting flowers on Main Street. Kay Maes reported that she had heard from a concerned parent in regards to the poor penmanship skills he has observed in many of our students.

XIV. ADJOURNMENT: The meeting was adjourned by consensus of the board at 8:03 p.m.

Larry Duncan, President

Kay Maes, Secretary

Rick Birdsong, Vice-President

Tyler Gibson, Treasurer

Clinton Arbuthnot, Director