

SPRINGFIELD SCHOOL DISTRICT RE-4

Monday, July 24, 2017

REGULAR BOARD MEETING

6:00 P.M. - BOARDROOM

- I. CALL TO ORDER: At 6:04 p.m., Larry Duncan, Board President, called the meeting to order.
- A. ROLL CALL:
1. MEMBERS PRESENT: Rick Birdsong, Tyler Gibson, Kay Maes, Larry Duncan
 2. MEMBERS ABSENT: Clinton Arbuthnot
Rick Birdsong made a motion to excuse the absence of Director Arbuthnot. Kay Maes seconded the motion. Motion carried.
 3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Debbie Sharpe, Tanisha Hinds, Pam Hartley and Starla Westphal.
 4. GUESTS PRESENT: Jennifer Leathers.
- II. ADDITIONS TO THE AGENDA: Superintendent Hargrove ask that Discuss and Approve Changes to the High School Handbook be added to New Business, Item D.
- III. APPROVE THE AGENDA: Kay Maes made a motion to approve the agenda with the addition of Discuss and Approve Changes to 2017-18 High School Handbook to New Business: Item D. Tyler Gibson seconded the motion. Motion carried.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE June 19, 2017 Regular Meeting. Tyler Gibson made a motion to approve the minutes of the June 19, 2017 Regular Meeting. Kay Maes seconded the motion. Motion carried.
 - B. FINANCIAL REPORTS: Superintendent Hargrove and board members reviewed and discussed the June, 2017 financial reports.
 - C. FINANCIAL QUARTERLY REPORTS: Board members discussed and reviewed the quarterly reports.
 - D. CLAIMS PAYABLE – July 24, 2017: Rick Birdsong made a motion to approve the July 24, 2017 Claims Payables. Tyler Gibson seconded the motion. Motion carried.
- V. PUBLIC COMMENT: Debbie Sharpe reported that the preschool carpets have been shampooed in preparation for the start of the school year. New window blinds and a new sandbox canopy have been ordered. She expressed gratitude to the maintenance department for all their work at the preschool facility this summer. Tanisha Hinds extended a big thank you to maintenance for their efforts in keeping the sticker crop under control on the kindergarten playground.

IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:

Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.

A. CORRESPONDENCE: None

VI. OLD BUSINESS:

A. 2nd READING FOR CASB SPECIAL POLICIES JUNE, 2017

Superintendent Hargrove discussed the JUNE, 2017 CASB SPECIAL POLICIES. It is mandatory that several of the special policies are adopted to be included in the 2017-18 Student Handbook. He recommended approving all mandatory policies. A few of the policies relate to video recording on school buses, which are not currently required and the district does not have video recording devices on district buses. He recommended that four of the policies be tabled pending further review. Kay Maes made a motion to approve 2nd and final reading of June, 2017 CASB Special Policies: ECA/ECAB, EBBB, EBCE, GBEB/GBEB-R, JFBB-R, JICF, JICH-R, JICJ, JK/JK-R, JKA/JKA-R, IC/ICA, JICDD, and JQ. Tyler Gibson seconded the motion. Motion carried.

Tyler Gibson made a motion to table June 2017, CASB Special Policies ECAF, ECAF-R, EEAEF, EAEF-R to the August, 2017 regular board meeting. Rick Birdsong seconded the motion. Motion carried.

- B. **DISCUSS AND APPROVE CHANGE OF KINDERGARTEN GRADE REPORTING PERIODS:** Kindergarten will be using Teaching Strategies Gold for Kindergarten Readiness Assessment. Teaching Strategies Gold is one of the three state approved Kindergarten School Readiness Assessment Systems. Assessments are reported at determined checkpoints in Fall, Winter and Spring. In order to coordinate kindergarten grade reporting with these checkpoint dates, kindergarten teacher, Tanisha Hinds ask the school board to change grade reporting periods for kindergarten from the current quarterly grading to trimester grades. Kindergarten trimester grades for 2017-2018 would be reported on, or close to Checkpoint Due Dates on October 27, 2017, February 2, 2018, and May 11, 2018. Rick Birdsong made a motion to change kindergarten grade reporting from quarterly to trimester. Tyler Gibson seconded the motion. Motion carried.

VII. **NEW BUSINESS:**

- A. **APPROVE RESOLUTION TO COUNT PASSING PERIODS IN TOTAL INSTRUCTIONAL TIME :** Mr. Hargrove recommended that a resolution be passed to count passing periods in total instruction time for the 2017-2018 school year. He explained that the district currently has an adopted board policy IC/ICA that designates what time can be considered “actively engaged in the educational process”. Moving forward from this school year, Mr. Hargrove stated that he will be preparing a revision to this board policy which will make it no longer necessary to pass this resolution each year. Kay Maes made a motion to count passing periods in total student instruction time for 2017-2018. Tyler Gibson seconded the motion. Motion carried.
- B. **APPROVE SUBSTITUTE TEACHER LIST** (See attached list, revised date: 7/24/17): Rick Birdsong made a motion to approve the individuals listed on the “List of Sub Teachers” dated 7/24/17 as substitute teachers for the 2017-2018 school year. Kay Maes seconded the motion. Motion carried.
- C. **APPROVE MEMBERSHIP IN CHSAA:** Mr. Hargrove recommended that the board approve membership in CHSAA for the 2017-18 school year. As a member of CHSAA the school district is agreeing to abide by established guidelines and regulations as applied to all high school sporting activities. Per sport participation fee increased from \$145.00 for 2016-17 to \$147.00. Tyler Gibson made a motion to approve membership in CHSAA for 2017-18. Rick Birdsong seconded the motion. Motion carried.
- D. **DISCUSS AND APPROVE CHANGES TO 2017 – 2018 ELEMENTARY HANDBOOK and 2017-2018 HIGH SCHOOL HANDBOOK:** Mr. Hargrove reported to the board that no major revisions were made to either handbook. Dates were changed as applicable, meal prices were updated as per approved increase, and faculty names and job assignments were changed and/or added as needed. He also explained that a few of the CASB special policies approved at tonight’s meeting are required to be included in the handbook. Kay Maes made a motion to approve date, names and meal prices changes and the update and inclusion of mandatory polices to the Elementary and Jr/Sr High School handbooks. Tyler Gibson seconded the motion. Motion carried.

BIDS:

Mr. Hargrove explained to the board that there was a date discrepancy in all the bid letters that were mailed. Letter requested that all bids be returned by 1:00 p.m. on Monday, July 26, 2017 and should have read, Monday, July 24, 2017. In an effort to allow all interested parties to prepare bids, Mr. Hargrove recommended that a special board meeting be held on Thursday, July 27, 2017 for the purpose of opening and accepting fuel, milk and trash bids. The board concurred.

- E. **OPEN AND ACCEPT FUEL BIDS** – action postponed to July 27, 2017.
- F. **OPEN AND ACCEPT TRASH BIDS**-action postponed to July 27, 2017.
- G. **OPEN AND ACCEPT MILK BIDS**-action postponed to July 27, 2017.
- H. **APPROVE CONSOLIDATED APPLICATION FOR TITLE I FUNDS FOR 2017 – 18.** Mr. Hargrove discussed the Title I application and thought there might be a small increase in funds from last year. Kay Maes made a motion to approve the consolidated application for Title I funds for 2017-18. Rick Birdsong seconded the motion. Motion carried.

VIII. **EXECUTIVE SESSION:** C.R.S. 24-6-402(4) (e) & (f): The board and Mr. Hargrove entered executive Session at 6:42 p.m. They returned to regular session at 7:12 p.m.

A. PERSONNEL:

1. Jr. Sr. High School Principal Contract
2. Certified personnel
3. Classified personnel

IX. ACT ON EXECUTIVE SESSION

Mr. Hargrove recommended Kyle Lasley as the Jr. /Sr. High School Principal for the 2017-2018 school year. Tyler Gibson made a motion to hire Kyle Lasley for Jr. /Sr. High School Principal for 2017-2018. Rick Birdsong seconded the motion. Motion carried.

Mr. Hargrove recommended that retired teacher Carol Grahn be hired as 3rd grade instructor for the 2017-18 school year based on HB17-1176 which allows for PERA Retirees to be employed by Rural School Districts. Rick Birdsong made a motion to approve the hiring of Carol Grahn as a 3rd grade teacher based on HB 17-1176. Tyler Gibson seconded the motion. Motion carried.

Mr. Hargrove recommended that retired teacher Kathy Self be hired as the Vocation Business and Life Skills teacher for the Jr. /Sr. High School based on HB 17-1176. Tyler Gibson made a motion to hire Kathy Self as a Jr. /Sr. High School instructor based on HB17-1176. Rick Birdsong seconded the motion. Motion carried.

Mr. Hargrove made the following classified recommendations for the 2017-2018 school year: Sandra Summers as an Elementary RTI para-professional, Adrienne Mondragon as a preschool para-professional, Lisa Noe as the Jr. /Sr. High School library aide, Priscilla Escobar as the elementary library aide, Kelby Robins as an elementary para-professional, Jenna Arbuthnot as an elementary SPED para-professional, Kristen Shumate and Starla Westphal as ECT aides, Brittany Freed as a preschool para-professional, Michelle Cheek as the activity janitor, Debra Carson as a cafeteria cook and Thelma Wells as a cafeteria cook. Kay Maes made a motion to hire the persons listed above as classified personnel for the 2017-18 school year. Rick Birdsong seconded the motion. Motion carried.

X. REPORTS

A. JUNIOR/SENIOR HIGH PRINCIPAL – Newly hired Jr. /Sr. High School Principal, Kyle Lasley expressed his appreciation to the board for their support of his new position.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT – RICHARD HARGROVE: Mr. Hargrove discussed some current issues with the food product providers for the school meal programs. He explained the new AIM-IL Coordinator position open and the funding through the Rocky Mountain Prevention Research Center, the University of Colorado and the WISH grant.

XI. OTHER ITEMS TO DISCUSS:

A. Auditor scheduled for August 1, 2, & 3

B. Community Picnic – August 17 (Volunteer cooks). Instead of frying hamburgers this year, the FFA will cook barbeque beef and board members are ask to attend the picnic and serve the beef.

C. JH /HS first day of school—Aug. 14th, Elementary---August 16th, Pre-School Aug. 21st

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – AUGUST 21, 2017
2. SPECIAL BOARD MEETING to open bids – Thursday, July 27, 2017.

XIII. COMMENTS FROM THE BOARD:

A short discussion was held concerning questions about BEST grant opportunities and funding.

XIV. ADJOURNMENT: The meeting was adjourned at 7:37 p.m. by the consensus of the board.

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Monday, July 24, 2017
REGULAR BOARD MEETING
6:00 P.M. - BOARDROOM

Larry Duncan, President

Kay Maes, Secretary

Rick Birdsong, Vice-President

Tyler Gibson, Treasurer

Clinton Arbuthnot, Director