

SPRINGFIELD SCHOOL DISTRICT RE-4

Monday, August 21, 2017
REGULAR BOARD MEETING
6:00 P.M. - BOARDROOM

- I. CALL TO ORDER: Larry Duncan, board president, called the meeting to order at 6:00 p.m.
- A. ROLL CALL:
1. MEMBERS PRESENT: Clinton Arbuthnot, Rick Birdsong, Tyler Gibson, Larry Duncan
 2. MEMBERS ABSENT: Kay Maes (arrived at 6:05 p.m.)
 3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Pam Hartley, Leah Crane, Debbie Sharpe and Joel Roberson
 4. GUESTS PRESENT: None
- II. ADDITIONS TO THE AGENDA: Mr. Hargrove requested adding New Business: Item Aa. TRANSPORTATION UPDATE.
- III. APPROVE THE AGENDA: Rick Birdsong made a motion to approve the agenda with the addition of New Business: Item AA. DISCUSS TRANSPORTATION. Clinton Arbuthnot seconded the motion. Motion passed unanimously.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE July 24, 2017 Regular Meeting & July 26, 2017 Spec. Mtg. Tyler Gibson made a motion to approve the minutes of the July 24, 2017 Regular Meeting and the July 26, 2017 Special Meeting. Rick Birdsong seconded the motion. Motion passed unanimously.
- B. FINANCIAL REPORTS: The board reviewed and discussed the financial report. Superintendent Hargrove explained that adjustments will be made between some line items before final budget is approved in January.
- C. CLAIMS PAYABLE – August 21, 2017: The board reviewed the August Claims Payable. Clinton Arbuthnot made a motion to approve the August 21, 2017 payables. Kay Maes seconded the motion. Motion passed unanimously.
- V. PUBLIC COMMENT: Debbie Sharpe shared a few preschool updates with the board. She reported that Preschool started today, and they have very well balanced classrooms with total pupil count currently at 48. Many facility updates have been completed, floors are waxed and new blinds are installed. The new preschool license arrived in the mail today, and the staff is preparing for a reaccreditation site visit sometime before November. There is a new agent servicing this area and the staff is waiting to receive notice of the exact date.

Leah Crane, newly elected STA president, introduced herself to the board and shared the names of the other STA officers: Carey George, Vice-President, Shane Hagan, Secretary and Debbie Sharpe, Treasurer.

IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:

Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.

- A. CORRESPONDENCE: None
- VI. OLD BUSINESS:
- A. CASB POLICYS ECAF, ECAF-R, EEAEF, & EEAEF-R
- Superintendent Hargrove explained that these policies all relate to Video and Audio Monitoring in and around the school. These policies are not mandatory at this time, but would be required if the district were to install video or audio monitoring. Mr. Hargrove recommended that the policies be adopted so they would be in place and ready if monitors were ever used in the school district. Clinton Arbuthnot made a motion to approve CASB Policies ECAF, ECAF-R, EEAEF and EEAEF-R. Kay Maes seconded the motion. Motion passed unanimously.

B. COMMENTS ON EXIT AUDIT INTERVIEW

Mr. Hargrove reported that the financial audit went well. The auditor had a few suggestions that the business office will be implementing. These suggestions included changing the format of the financial transparency public report and increasing the District's fixed asset limit. He also explained that past due meal balances can no longer be written off as bad debts to the lunch fund.

VII. NEW BUSINESS:

A. APPROVE CPP-COMMUNITY PARTNERSHIP AGREEMENT

Mr. Hargrove recommended that the board approve the Springfield School District and Colorado Preschool Community Partnership Agreement for the 2017-18 year. Mrs. Sharpe explained that it would be very beneficial for reporting requirements if the School District would approve the agreement for periods of two years as opposed to one year at-a-time. Tyler Gibson made a motion to approve the Springfield School District and Colorado Preschool Community Partnership Agreement for the 2017-18 and 2018-19 school years. Rick Birdsong seconded the motion. Motion passed unanimously.

AA. TRANSPORTATION UPDATE:

Transportation Director, Joel Roberson visited with the board about route times, distances, student numbers and bus availability. He explained that conditions are currently working, although not great. It is his intention to try to have alternate plans in place if future transportation needs should warrant it. He asks the board to share any suggestions they might have.

B. APPROVE ADDITION OF KYLE LASLEY AND RANDY MCENDREE

TO APPROVED CREDIT CARD USERS: Superintendent Hargrove recommended that the board approve Kyle Lasley, High School Principal and Randy McEndree, Vocational Ag Instructor as approved users of the school credit card. Kay Maes made a motion to approve Kyle Lasley and Randy McEndree as approved users of the school credit card.

C. APPROVE RAISING LIMIT ON FIXED ASSET UNIT COST AS PER AUDITORS RECOMMENDATION.

Mr. Hargrove explained that the District's limit on Fixed Assets has been \$1000.00 for many years. This threshold has become outdated over the years in comparison to the increased cost of most fixed asset items. The auditor recommended that the District approve a larger limit. Mr. Hargrove recommended that the District adopt a Fixed Asset Unit Cost of \$5000.00. Clinton Arbuthnot made a motion to set the District's Limit on Fixed Asset Unit Cost at \$5,000.00. Rick Birdsong seconded the motion. Motion passed unanimously.

D. APPROVE AMERICAN FIDELITY AS SECTION 125 PLAN PROVIDER:

American Fidelity has been servicing the Springfield District for several years as the Section 125 provider. Mr. Hargrove recommended approving them for the 2017-18 school year. Rick Birdsong made a motion to approve American Fidelity as the Section 125 Plan provider for the Springfield School District for 2017-18. Tyler Gibson seconded the motion. Motion passed unanimously.

E. DISCUSS AND APPROVE PURCHASE OF DISTRICT WIDE PHONE SYSTEM.

Mr. Hargrove reported that he has been collaborating with Matt Ballard of Prairie Company to contact and obtain quotes on replacing the antiquated phone systems in the Elementary and Jr./Sr. High facilities. He presented two quotes. The first quote was from SECOM for a monthly lease program estimated to cost \$1501.00 per month. The second quote was from Phillips Communications for equipment purchase & installation estimated at \$27,368.00. The board discussed pros and cons of each quote and Mr. Hargrove made the recommendation to proceed with the equipment purchase and installation from Phillips Communications. Tyler Gibson made a motion to approve the estimate from Phillips Communications, not to exceed \$30,000.00 for a phone system as detailed on Estimate #2017122, dated 07/06/2017. Rick Birdsong seconded the motion. Motion passed unanimously.

VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (f): The board, Mr. Hargrove and Mr. Lasley entered into Executive session at 6:50 p.m. The board returned to regular session at 7:06 p.m.

A. PERSONNEL:

1. JH Cheer Coach
2. Counselor
3. Pre-School Custodian
4. Jr. High Head Football Coach
5. AIM-XL Coordinator

IX. ACT ON EXECUTIVE SESSION

Mr. Hargrove recommended that Carla Forrest be hired as the head JH Cheer Coach. Clinton Arbuthnot made a motion to hire Carla Forrest as the 2017-18 Head Jr. High Cheer Coach. Tyler Gibson seconded the motion. Motion passed unanimously.

Mr. Hargrove recommended the Mike Jaco be hired as the head JH Football Coach. Tyler Gibson made a motion to hire Mike Jaco as the 2017 Junior High Head Football Coach. Rick Birdsong seconded the motion. Motion passed unanimously.

Mr. Hargrove recommended that Cheryl Webb be hired for the position of AIM-XL Coordinator. Kay Maes made a motion to hire Cheryl Webb as the AIM-IL Coordinator. Tyler Gibson seconded the motion. Motion passed unanimously.

X. REPORTS

A. JUNIOR/SENIOR HIGH PRINCIPAL – KYLE LASLEY

Mr. Lasley reported that the first week of regular classes seems to have gone pretty smooth and he complimented the JH/HS staff on their professional approach and help in getting the students' school year off to a good start.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT – RICHARD HARGROVE

Mr. Hargrove updated the board on projected student count based on the first week enrollment. Currently student count is up from the figures used to create the budget. He reported that the elementary school did not receive a USDA grant for the FFVP for 2017-18. He feels that the program is a great nutritional benefit to our elementary students and explained that it is his intentions to continue the program and seek some outside funding to help with the additional cost of the fresh fruits and vegetables provided to all elementary students as a daily afternoon snack. Superintendent Hargrove expressed his appreciation to all the board members who attended and served at the Community Picnic. He also made special mention of the efforts of Randy McEndree and some of his FFA students and his substitute the day of the picnic for their help cooking and preparing the meet and helping move and set-up tables. Mr. Hargrove reported that the students throughout the district were involved in observing the eclipse and it was a unique and enjoyable learning experience for everyone.

XI. OTHER ITEMS TO DISCUSS: The board ask if there had been any development with the issues and concerns with the BOCES food purchasing coop with Cash-Wa. Mr. Hargrove reported that repeated efforts to set up a person-to-person meeting with Cash-Wa to try to discuss areas of concern have still gone unanswered. Tammie Reimke, the coop coordinator for BOCES, is continuing to try to negotiate a meeting with Cash-Wa, Sheila, Mr. Hargrove and herself.

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – September 18, 2017

Due to both Missy Corn and Pam Hartley being out-of-town for the September 18th meeting, Mr. Hargrove recommended that the regular board meeting be moved to the following Monday, September 25th at 6:00 p.m.

XIII. COMMENTS FROM THE BOARD:

XIV. ADJOURNMENT: The meeting was adjourned by consensus of the board at 7:40 p.m.

Larry Duncan, President

Kay Maes, Secretary

Rick Birdsong, Vice-President

Tyler Gibson, Treasurer

Clinton Arbuthnot, Director

