

SPRINGFIELD SCHOOL DISTRICT RE-4

Monday October 23, 2017

REGULAR BOARD MEETING

6:00 P.M. - BOARDROOM

- I. A. CALL TO ORDER: At 6:00 p.m. Larry Duncan, President called the meeting to order.
- I. A. ROLL CALL:
1. MEMBERS PRESENT: Rick Birdsong, Larry Duncan, Tyler Gibson
 2. MEMBERS ABSENT: Kae Maes, Clinton Arbuthnot (arrived at 6:12 p.m.)
 3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Pam Hartley
Deb Sharpe and Shane Hagan.
 4. GUESTS PRESENT: None
- II. ADDITIONS TO THE AGENDA: Superintendent Hargrove requested that the following be added to the agenda: NEW BUSINESS, ITEM E: Approve payment to Phillips Communication and addition of (h) to EXECUTIVE SESSION statute.
- III. APPROVE THE AGENDA: Rick Birdsong made a motion to approve agenda with the addition of NEW BUSINESS, ITEM E: Approve payment to Phillips Communication and the revision of EXECUTIVE SESSION statute to be C.R.S. 24-6-402(4)(f)(h). Tyler Gibson seconded the motion. Motion passed.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE September 25, 2017 Regular Meeting: Rick Birdsong made a motion to approve the minutes of the regular meeting on September 25, 2017 as presented. Tyler Gibson seconded the motion. Motion passed.
- B. FINANCIAL REPORTS: The board reviewed and discussed the September, 2017 financial reports.
- C. QUARTERLY REPORTS: The board reviewed and discussed the 1st Quarter, 2017 financial reports.
- D. CLAIMS PAYABLE – October 23, 2017: Rick Birdsong made a motion to approve the October 23, 2017. Claims Payable as presented. Tyler Gibson seconded the motion. Motion passed.
- (Clinton Arbuthnot, Director arrived at 6:12 p.m.)*
- V. PUBLIC COMMENT: Shane Hagan shared with the board the need for band instruments. The music department has been able to purchase a few new instruments and a few have been donated. Mr. Hargrove ask Mr. Hagan to come talk with him about his needs and the probability of using a recent grant award to purchase some new instruments.
- In their capacity as STA executive officers, Mrs. Sharpe and Mr. Hagan wanted to confirm that the STA would be responsible for planning all aspects of the Employee Christmas Party and the School District would pay for the cost of the meal. The board agreed that this was correct.
- Deb Sharpe reported that the Preschool has been dealing with a bombardment of inspections and audits since the start of the year. A DHS licensing inspection in September and a CACFP food audit and the NAEYC validation visit both in October. Each involving a large amount of preparation and follow-up hours. Mrs. Sharpe publicly thanked the numerous school employees instrumental in helping her and the preschool staff complete these processes: Richard, Missy, Pam, Tamara, Sheila, Reed, Keith, Ray and especially the staff for working through the stress and demands on their time while still maintaining positive class management.
- She also reported that preschool student count is now up to 50 and that all 6 of the preschool staff members have completed CPI training.

IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:

Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will

not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.

A. CORRESPONDENCE: None

VI. OLD BUSINESS: None

VII. NEW BUSINESS:

A. DISCUSS AND APPROVE CHANGE TO DISTRICT ADMISSION FORM: Mr. Hargrove explained that the District currently has a form included in Board Policies, File: JLCE-E SCHOOL FIRST AID AND EMERGENCY MEDICAL CARE CARD. During the preschool reviews it was sited that the preschool must collect not only the name of preferred medical facilities, but addresses as well. Also, all contact persons listed for each student must have an address listed for home and work(if applicable). The currently approved form does not include address lines for medical facilities or contacts. Mr. Hargrove will check with CASB on the proper process to change and adopt the form and include this as an item on next month's agenda.

B. UPDATE ON OCTOBER STUDENT COUNT: Superintendent Hargrove discussed the averaging procedure the state uses to determine per pupil funding. Based on various factors and actual 2017 count, the district should receive more money than the original budget was built on. He also discussed enrollment numbers as they apply to CHSAA classifications.

C. DISCUSS AND APPROVE SALARY INCREASE FOR 2017 – 2018: Superintendent Hargrove discussed present and future budgeting. He recommended the following salary increases, to be pro-rated back to first of 2017-18 school year: \$1000.00 per year increase for all certified and 12-month and 11-month classified employees; \$750.00 per year increase for all classified 9-month and 10-month employees; and increases for hourly employees figured at a percent of current hourly rate. Tyler Gibson made a motion to approve salary increases for all certified and classified employees prorated to the first of school year as per Superintendent Hargrove's recommendation. Clinton Arbuthnot seconded the motion. Motion passed.

D. DISCUSS AND APPROVE WRESTLING COOP WITH WALSH: Mr. Hargrove explained that we need to meet the deadline for approving our co-op wrestling program as required by CHSAA by-laws. At present it is still uncertain if there will be enough student participants to have the Co-op. If numbers don't increase, then the agreement won't be completed and submitted. Clinton Arbuthnot made a motion to approve the Baca County Wrestling Co-op with Walsh. Rick Birdsong seconded the motion. Motion passed.

E. APPROVE PAYMENT TO PHILLIPS COMMUNICATION: Mr. Hargrove reported that the new phone system is up and operating. Everyone is excited to have this welcome improvement and are working through the learning curve to become proficient operating the system. Mr. Hargrove recommended that the board approve the final payment to allow the check to be processed and mailed with late October payables. The first half was paid prior to installation and the final half of \$13,793.00 is due now at completion of installation. Rick Birdsong made a motion to approve final payment to Phillips Communication for the new district phone system in the amount of \$13,793.00. Tyler Gibson seconded the motion. Motion passed.

VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (f)(h): The school board, Mr. Hargrove and Mr. Lasley went into executive session at 6:49 p.m. The board returned to regular session at 7:10 p.m.

A. PERSONNEL

IX. ACT ON EXECUTIVE SESSION: No action taken.

X. REPORTS

A. JUNIOR/SENIOR HIGH PRINCIPAL – KYLE LASLEY:

Mr. Lasley reviewed the items summarized on his October Board Report included in the board packets.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT – RICHARD HARGROVE:

Mr. Hargrove discussed items on his BOE Update included in the board packets. He mentioned the fast approaching conclusion of fall sports. Our football and volleyball teams will be competing in play-off and district games to determine if they will advance on to regionals and/or state.

XI. OTHER ITEMS TO DISCUSS:

1. BOARD ELECTION AND REORGANIZATION OF BOARD: Will plan to do Board Reorganization and Board Elections at a special meeting at 5:30 p.m. just prior to the start of the regular board meeting at 6:00 p.m. on November 20, 2017.

2. THANKSGIVING TURKEYS: The board agreed by consensus that the district will gift all district employees, South BOCES and board members with a Thanksgiving Turkey. The turkeys will be distributed on Tuesday prior to Thanksgiving break.

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – November 20, 2017

XIII. COMMENTS FROM THE BOARD: It was discussed that the scoreboards in the gym should be checked for burned out bulbs and bulbs replaced before basketball season starts.

XIV. ADJOURNMENT: The meeting was adjourned by consensus of the board at 7:21 p.m.

Larry Duncan, President

Kay Maes, Secretary

Rick Birdsong, Vice-President

Tyler Gibson, Treasurer

Clinton Arbuthnot, Director